## **NOTICE**

Date: 18/01/2022

All the BCA teaching staff members of computer science department are hereby informed that a online meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 19/01/2022

Time: 12:00 pm

Agenda:

- 1. Discussion about teaching and subject distribution.
- 2. Discussion about time table and workload of BCA I, BCA II and BCA III.
- 3. Discussion about Practical Lists.

Head
Department of Computer Science

#### **Staff Members:**

1. Dr. V.C. Pande

2. Ms. P.M. Dadhe

3. Ms. S.M. Sherekar

4. Ms. A.J. Mungole

5. Ms. A.J.Thakur

6. Ms. M.M. Chawle

7. Ms. P.R Sarode

8. Ms. M.M. Mari

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ABSENT

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Date: 20/01/2022

Meeting of the lecturers of the Computer Science Department were held on 19/01/2022 at 12:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

#### Agenda 1:

Discussion about Departmental committee work.

#### Out-come:

After discussion, it was decided that the various activities accordance with decisions made for them. Like subject distribution.

#### Agenda 2:

Discussion about time table and workload of BCA I, BCA II and BCA III.

#### Out-come:

After discussion, it was decided that the timetable from 8:18 am to 2:20 pm including theory classes and practicals. The total workload was divided into all the staff members of computer science.

#### Agenda 3:

Discussion about Practical Lists of BCA course.

#### Out-come:

After discussion it was decided practical list should updated and ready for BCA I. BCA II and BCA III before 30/01/2022.

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## Action Taken Report For The Meeting Held On 19/01/2022

Meeting of the lecturers of the Computer Science Department were held on 19/01/2022 at 12:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

- 1. Discussion about Departmental committee work.
- 2. After discussion, it was decided that the various activities accordance with decisions made for them. Like subject distribution.
- 3. Discussion about time table and workload of BCA I, BCA II and BCA III.
- 4. After discussion, it was decided that the timetable from 8:18 am to 2:20 pm including theory classes and practicals.
- 5. The total workload was divided into all the staff members of computer science.
- 6. Discussion about Practical Lists of BCA
- 7. After discussion it was decided practical list should updated and ready for BCA I.

BCA II and BCA III before 30/01/2022.

#### NOTICE

Date: 04/04/2022

All the BCA teaching staff members of computer science department are hereby informed that a meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 05/04/2022

Time: 10:00 pm

Agenda:

1. Discussion about syllabus completion of BCA

Head Department of Computer Science

#### **Staff Members:**

1. Mrs. V.C. Pande

2. Mrs. P.M.Dadhe

3. Ms. S.M. Sherekar

4. Ms. A.J. Mungole

5. Ms. A.J. Thakur

6. Ms. M.M. Chawle

7. Ms. S.V. Lokhande

8. Mr. A.M. Lonare

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ABSENT

Date: 04/04/2022

Meeting of the lecturers of the Computer Science Department were held on 05/04/2022 at 10:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

#### Agenda 1:

Discussion abou final date of syllbus complition of BCA

#### Out-come:

After discussion, it was decided that the all teachers will work hard to complete the syllabus of theory and pretical before summer vacation.

Incharge

# Action Taken Report For The Meeting Held On 05/04/2022

- 1) Meeting of the lecturers of the Computer Science Department were held on 05/04/2022 at 10:00 pm in the staff room.
- 2) After due deliberation the discussion was taken. The outcome is as follows: Discussion about final date of syllabus completion of BCA
- 3) After discussion, it was decided that the all teachers will work hard to complete the syllabus of theory and practical before summer vacation.

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#### NOTICE

Date: 02/02/2022

All the BCA teaching staff members of computer science department are hereby informed that a meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 03/02/2022

Time: 10:30 am

#### Agenda:

- 1. Discussion about Last month class test and attendance report of every subject of BCA 1. BCA II and BCA III.
- 2. Discussion about Leave of every month and year.

Department of Computer Science

#### Staff Members:

Dr. V.C. Pande 1.

2. Ms. P.M.Dadhe

Ms. S.M. Sherekar 3.

Ms. A.J. Mungole

5. Ms. A.J. Thakur

Ms. M.M. Chawle

Date: 04/02/2022

Meeting of the lecturers of the Computer Science Department were held on 03/02/2022 at 10:30 am in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

#### Agenda 1:

Discussion about last month classes test and attendance report of every subject.

#### Out-come:

After discussion, it was decided that the attendance report of every subject of BCA will be kept ready Individually.

#### Agenda 2:

Discussion about one Leave of every month and year.

#### Out-come:

After discussion it was decided that one minimum for entire session.

## Action Taken Report For The Meeting Held On 03/02/2022

- 1) Meeting of the lecturers of the Computer Science Department were held on 03/02/2022 at 10:30 pm in the staff room.
- 2) Discussion about last month class test and attendance report of every subject
- 3) After discussion it was decided that the attendance report of every subject of BCA will be kept ready individually

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#### NOTICE

Date: 10/11/2022

All the BCA teaching staff members of computer science department are hereby informed that a meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 10/11/2022

Time: 12:00 pm

Agenda:

Discussion about home exam schedule BCA

Department of Computer Science

#### Staff Members:

Mrs. V.C. Pande

Mrs. P.M.Dadhe 2.

Mrs. A.J.Mungole

Mrs. M.M.Chawle

5. Mrs. A.J.Thakur

Date: 10/11/2022

Meeting of the lecturers of the Computer Science Department were held on 10/11/2022 at 12:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

#### Agenda:

Discussion about home exam schedule BCA.

#### Out-come:

After discussion, it was decided that the home examination of BCA sem 1 will held from 21/12/2022 to 28/12/2022 and BCA sem – III will held from 22/12/2022 to 31/12/2022.

The entire staff member should prepare question paper on and before 19/12/2022.

Incharge

# Action Taken Report For The Meeting Held On 10/11/2022

Meeting of the lecturers of the Computer Science Department were held on 10/11/2022 at 12:00 pm in the staff room.

- 1) After due deliberation the discussion was taken. Discussion about home exam schedule BCA.
- 2) After discussion, it was decided that the home examination of BCA sem I will held from 21/12/2022 to 28/12/2022 and BCA sem III will held from 22/12/2022 to 31/12/2022.

The entire staff member should prepare question paper on and before 19/12/2022.

## **NOTICE**

Date: 12/12/2022

All the BCA teaching staff members of computer science department are hereby informed that a meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 12/12/2022

Time: 12:00 pm

#### Agenda:

- 1. Discussion about paper checking and final date of submission of BCA
  - 2. Discussion about result of Home Examination.

Head Department of Computer Science

#### **Staff Members:**

1. Mrs. V.C. Pande

2. Mrs. P.M.Dadhe

3. Mrs. A.J.Mungole

4. Mrs. M.M.Chawle

5. Mrs. A.J.Thakur

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Date: 13/12/2022

Meeting of the lecturers of the Computer Science Department were held on 12/12/2022 at 12:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

#### Agenda 1:

Discussion about paper checking and final date of submission of BCA

#### Out-come:

After discussion, it was decided that the paper checking and final date of submission of BCA will held on 13/01/2022

#### Agenda 2:

Discussion about result of Home Examination.

#### Out-come:

After discussion, it was decided that the result of Home Examination will display on 16/01/2022

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# Action Taken Report For The Meeting Held On 12/12/2022

- 1) Meeting of the lecturers of the Computer Science Department were held on 12/12/2022 at 12:00 pm in the staff room.
- After due deliberation the discussion was taken. Discussion about paper checking and final date of submission of BCA.
- After discussion, it was decided that the paper checking and final date of submission of BCA will be held on 13/01/2022
- 4) Discussion about one Leave of every month and year.
- 5) After discussion it was decided that one leave for every month.

